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MANOR

CHURCH OF ENGLAND ACADEMY, YORK



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England Academy
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Hope SENTAMU
LEARNING TRUST

Principal: Mr Jordan Cairns

Prospectus 2023-24

Hope SENTAMU
LEARNING TRUST

Life in all its fullness, a place to thrive...



Manor CE Academy is one of our schools within the Hope Sentamu Learning Trust family. As a Trust we have a simple motto which is 'Life in all its fullness, a place to thrive.' Living out this motto every day is crucial to the success of the Trust. All of our schools in the Trust are committed to supporting each other and working together for the benefit of our children.

Manor CE Academy has many strengths and much to share with

others and in turn, the school benefits from shared practice from other schools in the Trust. We are a big family, and we look after each other so that all of our pupils have the opportunity to thrive in a warm and welcoming learning environment. We are relentless in raising academic standards, whilst making sure that we develop the whole young person.

The team at Manor CE Academy is passionate about enabling every young person to flourish

academically, as creative and moral young people and as citizens who can make our community a better place to live.

We want every young person and their family to believe that if they choose a Hope Sentamu Learning Trust school, they have the best and most exciting education available.

Helen Winn
Chief Executive Officer,
Hope Sentamu Learning Trust

KEY PEOPLE AT MANOR CHURCH OF ENGLAND ACADEMY



Jordan Cairns
Principal



Andrew Hill
Vice Principal:
Quality of
Education



Louise Scaum
Vice Principal:
Inclusion



Paul Muskett
Assistant
Principal:
Data



Tom Candlin
Assistant
Principal:
Ethos



Graham Reagan
Assistant
Principal:
SENCO



Kathy Bowes
Assistant
Principal



Alison Walton
Assistant
Principal



Rachael McNair
Support
Services
Manager



A warm welcome

As the Principal of Manor CE Academy I am delighted to introduce our school to you. Thank you for your interest. Manor has a proud history, having served the young people of York for over 210 years. We are a Church of England academy and our Christian values guide, influence and underpin all that we do. We proudly strive to

provide a 21st century education for our young people, founded on Christian belief, and carry on the work that the National Society began in the early 19th century.

We are an academy with a reputation for academic excellence. In recent years we have taken on the role of a National Support School and through the Hope Sentamu Learning Trust we are heavily invested in training the next generation of teachers.

We are also a founder member of the Hope Sentamu Learning Trust, a growing family of schools working together to

transform education within York, Hull and North Yorkshire.

We are blessed to have state-of-the-art facilities and supportive families, however our greatest assets are the 1,100-plus amazing young people and the 140 highly gifted teaching and support staff. Our aim is that all students and staff 'serve others, grow together and live life to the full'. We want to develop compassionate, serving young leaders that work to make their communities and our society a better place.

I hope that we might have the opportunity of welcoming you in person at some point in the future and that the rest of this prospectus provides you with all the information you require about our academy.

WE ARE AN ACADEMY WITH A REPUTATION FOR ACADEMIC EXCELLENCE.

Mr Jordan Cairns | Principal



Manor is ambitious for its students and sets high standards.

An incredible school

AN INCREDIBLE SCHOOL



Manor is ambitious for its students and sets high standards with

students regularly achieving high levels in public exams taken in Year 11. In 2022 Ofsted judged the school to be 'Good' in all areas.

SIAMS also rated Manor as 'Outstanding' in 2018 reporting that "The Christian vision of being led by God (Deo Duce) to serve others, grow together and live life to the full underpins every aspect of the school. This leads to students who want to live purposefully and with meaning, bringing about change and transformation in the communities in which they live and beyond."

A FAITH SCHOOL

Manor maintains strong Christian beliefs, with our own school chaplain

and a core set of values centred around serving others, growing together and living life to the full.

AN INCLUSIVE SCHOOL

Special educational needs provision at Manor is recognised by City of York Council as a centre of excellence.

A SUPPORT SCHOOL

Manor is at the heart of teacher training in the city, preparing the next generation of teachers and school leaders.

A PROUD HISTORY

Manor CE Academy has been giving hope to the people of York since 1812.

For over two centuries Manor has occupied six different sites, employed 19 headteachers – and educated tens of thousands of young people. It started from the most humble of beginnings

and today is one of the most respected Church of England secondary schools in York and the north of England.

Living out our vision

SERVING OTHERS

As a Church of England academy we have a very special relationship with the Church of the Holy Redeemer. Both our clerical chaplain, the Reverend Simon Biddlestone, and lay chaplain, Lawrence Rab are integral parts of this partnership and of our community.

We make every effort to live out the faith we confess. Our acts of collective worship include a Eucharist service

each term. Students experience prayer, readings, music and meditation and take Religious Studies up to GCSE.

We aim to be at the heart of the local community and our students engage in valuable community work, including The Duke of Edinburgh's Award. All students take the Archbishop of York's Young Leaders Award and many take on volunteering and charitable work during their time with us, often overseas in Malawi and Romania.

GROWING TOGETHER

How we treat each other is as important as our academic performance. We have seven values, taken from the Bible, which advocate that all students and staff should be compassionate,

gracious, patient, kind, loyal, forgiving and just.

Our pastoral system targets individual needs of our students who are supported by their form tutor, Head of House and Year Leader. We want students to feel safe and secure in our care and to leave Manor as confident young adults, ready for the next stage of their journey in life.

LIVING LIFE TO THE FULL

We aim to engage young people in learning that captures their imagination. Each student is unique and each deserves a curriculum that meets their needs and helps them become independent learners.

Ofsted recognised the high quality of teaching at Manor and our staff develop their teaching skills continually and share best practice.



SUPPORTING THE MBEDZA CHARITY IN MALAWI

Manor is a proud supporter of Mbedza, a charity which aims to help prevent and relieve poverty in Malawi.

Our bi-annual trips take Year 10 and 11 students to visit various Mbedza projects including stove building, tree planting, orphan education and HIV testing and counselling which gives them an amazing insight into the impact our charitable donations have in Malawi.

These 'once in a lifetime' trips also provide students with the opportunity to visit Lake Malawi to feed sea eagles, go on safari in Liwonde National Park to see elephants, explore Zomba Plateau and play games with Malawi youngsters.

Each month, we hold a non-school uniform day to raise money for Mbedza and other charities which the school supports. Additionally, cohorts for every Malawi trip plan and implement their own fundraising activities to further support this great cause. Over the last decade, the Manor community have raised more than £70k for the Mbedza charity.

Find out more at www.mbedza.org





A place to flourish

OUR SCHOOL TIMETABLE

08.40	Daily Act of Worship and registration
09.00	Period 1
10.00	Period 2
11.00	Break
11.20	Period 3
12.20	Lunch
13.20	Afternoon registration/ Period 4
14.20	Period 5
15.20	School day ends

THE SCHOOL DAY

All students are required to be in school by 8.35am. Breakfast club opens at 8.00am and is free to access by all students. The pattern of the school day is shown here, on the left:

HOMEWORK

All students are expected to do homework regularly. The amount of homework set varies according to the age and ability of the students and increases as the students move through the school. Parents/carers are asked to encourage their children to do homework conscientiously and this is an important factor in achieving success in examinations.

TRANSPORT

The academy is easily accessible from most parts of the York area. The local bus services from the City Centre pass the academy.

CYCLING TO SCHOOL

Some students choose to cycle to school and there are plenty of cycle sheds where bikes can be locked up. Please do be aware that cycles are left at the owner's risk and we suggest that all students bring a strong lock for their bike and that they wear a cycle helmet.

WHAT EQUIPMENT WILL I NEED?

- Before you start at Manor we will give you an equipment list, but the basics include:
- Suitable school bag which can fit all necessary equipment
 - PE bag
 - Biro
 - Pencil
 - Pencil sharpener
 - Ruler
 - Highlighter pen
 - Coloured pencils
 - 5mm width padlock
 - Calculator

SCHOOL/HOME COMMUNICATIONS PROGRESS REPORTS

In all subjects there will be continuous monitoring of progress. Assessments take place on a regular basis. If particular concerns arise about a student's progress, then parents/carers will be contacted.

PARENTS'/CARERS' CONSULTATIONS

Parents/carers are invited to discuss progress in subject areas on Parents Evenings where senior colleagues will also be available to discuss progress.

School uniform

All students are expected to wear full uniform and to have appropriate equipment each day.

- **Blazer**
Black with school crest.
- **Shirt**
Plain white – not 'fashion' shirt, with the top button fastened or white open neck shirt to wear only with the kilt.
- **Trousers**
Long formal black trousers (not jeans, cords or fashion trousers).
- **School kilt**
To be worn with with black tights, or black socks (not trainer socks).
- **Footwear**
Plain black school shoes, not training, canvas shoes or boots. No stilettos, sling backs, or open toed sandals. Shoes should be plain with no logos or accessories. They should not be branded.
- **Sleeveless pullover**
Years 7/8: Charcoal grey sleeveless pullover with red stripe
Years 9/10/11: Black sleeveless pullover with red stripe
- **Tie**
Years 7/8: Lower school tie – red with fine black stripes
Years 9/10/11: Upper school tie – black with fine red stripes



Our students leave with the confidence and maturity for the next stage in their lives.

An extensive curriculum



KEY STAGE 3 Years 7-9

At Key Stage 3 (KS3), students fulfil all of the requirements of the National Curriculum and take the full range of subjects:

- English
- Mathematics
- Science
- Geography
- History
- Modern Foreign Languages (French)
- Art and Design Technology (including Computer Science)
- Performing Arts (Music, Dance and Drama)

- Physical Education
- Religious and Social Studies (including personal, social and health education)

KEY STAGE 4 Years 10-11

At Key Stage 4 (KS4), all students study English (Language and Literature), Mathematics, Science, Religious Studies (personal, social and health education and citizenship) and core PE. All students will also study a Modern Foreign Language (French with the possibility of adding a second language of German). In addition, students have access to study further optional courses:

- Computer Science
- Design Technology (Art and Design, Food Preparation & Nutrition, Product Design, Textiles, Hospitality and Catering)
- Humanities (Geography and History)
- Leadership
- Performing Arts (Dance, Drama, and Music)
- Physical Education

Other optional courses available

are Child Development and Creative iMedia. We also offer a comprehensive Foundation Learning strand of courses to students with specific requirements. Please note that from 2025 the government requirement is for all students to study the Ebacc group of subjects at GCSE, to keep their options open for post-16. This includes English, Maths, Science, a Humanity (History or Geography) and a Language. From 2025, 90% of all students should be studying these subjects to completion of GCSE.

In the Spring term of Year 9, parents and students are informed about the choices available and the work to be covered in each course. Students are offered advice from subject teachers and an independent Careers Adviser before any decisions are made.

Cross-curricular skills are developed throughout KS4, in ICT, economic and industrial understanding, enterprise education, environmental education and citizenship. PE

and Enrichment are taught as non-accredited core subjects. Please note that the curriculum offer changes on an annual basis.

ORGANISATION AND LEARNING

YEARS 7, 8 AND 9

Students are taught mainly in mixed ability classes with some setting in certain areas. (Maths in Year 7, Maths and Science in Year 8 and 9).

YEARS 10 AND 11

Students are divided into sets for Mathematics and Science. They are taught in mixed ability groups for English, Religious Studies and Core PE. For Option subjects they are taught in groups according to their choice of subject and the examination level to which the subject is taught.

ABLE, GIFTED AND TALENTED STUDENTS

Manor CE Academy is committed to the provision of high-quality education for all students but

recognises the need to make additional provision for students who are able, gifted and talented. All students have the right to equality of opportunity; to experience teaching which allows them to move forward in their learning and to be provided with opportunities and appropriate support to meet their individual needs. We are committed to:

- providing an environment which encourages all students to maximise their potential.
- recognising the needs of more able students both academically and socially.
- ensuring that more able students are motivated to achieve to the best of their ability.
- providing enrichment and enhancement opportunities for more able students.
- communicating effectively with parents and carers with regard to issues related to Gifted and Talented students.
- providing a co-ordinated approach to transition between the primary and secondary phases.

A gifted student is one who has the potential to excel automatically in one or more subjects such as English, Drama, Technology or Mathematics. **A talented student** is one who has the ability to excel in practical skills such as Sport, Leadership or Artistic Performance. **An able student** is identified using a variety of methods such as National tests, Cognitive Ability Tests in Year 7, teacher assessment and nomination. This is a continuous whole school process.

EXTERNAL EXAMINATIONS

All students are encouraged to aim for academic success. They are entered for GCSE examinations in the syllabus appropriate to their abilities. Most students will be entered for nine or potentially ten subjects. Parents are informed of the entries being made on behalf of their child and have an opportunity to discuss these with the Head of Year 11 before the entries are finalised. Where appropriate, students may be encouraged to take different routes of accreditation.





We support and nurture our students as they learn to serve, grow and live...

Supporting your child

LEARNING SUPPORT

Special Educational Needs at Manor is at the heart of the school, both physically and symbolically. Manor CE Academy complies fully with the Disability Discrimination Act. We work with students in many ways depending on their personal needs.

We support students with a wide range of issues and needs including dyslexia, physical difficulties, speech, language and communications difficulties and autistic spectrum conditions like Autism and Asperger's.

We also support some students with rare syndromes, visual and hearing impairment as well as students with attention deficit disorders. All students who are on the SEN register will have Pupil Passports to share information with teaching and support staff; these will be updated

regularly in collaboration with parents and carers.

Students are supported in a variety of ways which allows them to enjoy a full curriculum. Other students may be taught and supported in smaller teaching groups, as appropriate. In Key Stage 3 some students may take part in literacy or numeracy interventions as needs are identified.

The HUB is a space for students who need a quiet space at break time or lunchtime and offers a supportive atmosphere and additional activities.

BEYOND THE CLASSROOM

At Manor CE Academy we pride ourselves on offering quality extra-curricular opportunities across all year groups. There are over 40 different clubs/sporting activities each week taking place at lunchtime or after school.

A SPORTING CHANCE

All students have the opportunity to be involved in extra-curricular sport.

The school provides a range of practices and fixtures throughout the year in team sports such as football, netball, hockey, rugby, cricket, basketball, rounders, athletics, tennis, badminton and cross country. We have also introduced new sports such as ultimate frisbee and trampolining to our programme. We have a strong tradition in sports and an extensive list of competitive fixtures with other schools.

AFTER SCHOOL CLUBS AND ACTIVITIES

The Learning Resource Centre (LRC) is open every lunchtime and after school (Monday to Thursday). It is a space for quiet reading, book discussion and individual study. The Mobile Library Service also operates from the LRC throughout the day offering staff and students a book delivery service. The Wheelers ebook platform also offers students new fiction books on the go!

Every Wednesday lunchtime, Chatterbooks Book Club is exclusively available to students

in Years 7-9 for book reviews, competitions and creative writing. The Leeds Book Awards Book Club (date TBA) offers students in years 9-11 the chance to shadow this prestigious Book Awards and attend the Awards Ceremony in Leeds.

There is a Study Group Monday to Thursday after school from 3.20-4.15pm. Quiz Thursday is held every Thursday lunchtime and offers general knowledge quizzes and competitions. Additional after-school clubs include: Film Club, Board Game Club and Chess Club. We also shadow the Federation Of Children's Book Awards, the York Book Awards & York Reading Week as well as other national events.

RESIDENTIAL AND OVERSEAS EXCURSIONS

All students in Year 7 will take part in team building and other activities to help them get to know each other and settle in to their new school.

Students will have a further opportunity to take part in a residential outdoor educational experience in Year 9 during the visit to Beverley Park.

Geography field trips are also arranged. Students following the Leadership award have

the opportunity to visit and support a charity in Romania and every two years some students have the opportunity to support a charity in Malawi.

DUKE OF EDINBURGH AWARD SCHEME

The Duke of Edinburgh Award Scheme operates in the academy and provides an excellent introduction to worthwhile leisure activities and voluntary service. The award provides an enjoyable, challenging and rewarding programme of personal development for young people, of the highest quality and the widest reach.

Students taking part in the scheme are required to give service to the community, develop a skill, participate in physical recreation and complete an expedition. The personal development that occurs through the award is invaluable and above all young people find participation enjoyable and satisfying.

COMBINED CADET FORCE

The Combined Cadet Force (CCF) was established in 2017 and enables students to take part in a variety of military style activities, learning the values that personify the armed forces.

Performing arts

Manor prides itself on the rich vibrancy of its Performing Arts and all students have the opportunity to discover what it means to thrive in Dance, Drama and Music.

Manor Music City recognises the importance of constant learning and provides the opportunity for every student to learn to play a musical instrument or learn to sing with a specialist tutor. Financial support is available for those who need it.

In addition to the tutoring programme, MMC and MMC+ activities ensure all students have the opportunity to make music every week with others in their community, in addition to their curriculum lessons. Extra-curricular opportunities in Dance, Drama and Music are available to all students.

Every student also has access to a secure online learning area to be able to ask for advice or seek support from

their specialist teachers, whenever they need it.

The academy boasts exceptional state-of-the-art facilities for the Performing Arts faculty, including stunning dance and drama studios and high-specification music suites and studios. The Performing Arts courses at Manor help students develop confidence and a deep understanding of Dance, Drama and Music, including aspects that work together across the different disciplines.

In addition to the many subject specific benefits, work in these subjects also encourages creativity, confidence, independence, community, listening and curiosity. Students develop leadership skills through working as part of a team and delivering performances.

In curricular work there is a tradition of outstanding results in the faculty and the number of students opting to take Performing Arts subjects at GCSE is very high.

The CCF meet each week after school, they wear uniform and take part in a wide-ranging programme throughout the year.

Their year climaxes with a camp at Wathgill near Catterick when they wild camp, live off military rations and take part in various exercises. The personal development for students in the CCF is remarkable and with limited spaces available each year, it is very popular.



Manor CE Academy has a distinctive Christian ethos which is at the centre of school life.

Joining us...

We provide an inclusive, supportive and caring environment, shaped by Christian values in which children can learn and flourish. Manor aims to provide the ultimate learning environment in which to deliver a high-quality personalised education across a broad curriculum.

As a Church of England academy, we welcome applications from church families and those of other faiths or none. We ask

that all parents applying for a place at the academy respect our ethos and its importance to the whole community.

The school has a designated priority area zone defined by the Local Authority. City of York Council is committed to the principles of local schools for local people and all students living in this area are entitled to a place with us. We are delighted to welcome all students within our immediate catchment and those from beyond. Students outside this area and when the school is oversubscribed are allocated places according to the local authority criteria.

For full details about Manor's admissions criteria, please see our Admissions Policy at mce.hslt.academy/admissions

Parents can access the secondary school 'guide for parents' online at www.york.gov.uk/guideforparents

Parents need to make an online application or request a

paper copy of the secondary common application form and return it to the local authority **by 31 October 2023**. These are available at www.york.gov.uk/schooladmissions

Further information is available from the Admissions Team at the City of York Council where council officers will also be able to offer advice to parents on low incomes on assistance with uniform purchase and entitlement to free school meals.

A WARM WELCOME

In addition to our formal Open Evening, students and their parents are always welcome to make an appointment to visit us during normal working hours by simply making arrangements with the Principal's PA.

Mr Cairns or one of his senior team will be delighted to show you around school.



MANOR AIMS TO PROVIDE THE ULTIMATE LEARNING ENVIRONMENT IN WHICH TO DELIVER A HIGH-QUALITY PERSONALISED EDUCATION ACROSS A BROAD CURRICULUM.



**Manor CE Academy
Student Leadership Team**
Back row (l-r): Hannah Wallace,
Emily Walsh, (Principal: Jordan Cairns),
Amos Hebden, Jack Bradshaw.

Front row (l-r): Emily Van Tol,
Annabel Hatch

A cohesive community

STUDENT LEADERSHIP

Manor CE Academy is a school that we absolutely love attending. This is not only because of the excellent teaching and attitude to learning that is widely encouraged, but because the school's ethos is authentically lived out by the staff and students alike.

During your time here, you will have chance to experience how the values – serving others, growing together and living life to the full – are woven into the learning experience. This means that being gracious, compassionate, loyal, patient, kind, forgiving and just, are all things that the school strives to pass on to all

the students. We are proud to represent the school at various events because of how much it means to us to be a part of it. Manor CE Academy offers fantastic opportunities and we would encourage all students to embrace the opportunities that this wonderful school can give them.

