

MANOR

CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



January 2020

Dear parent/carer

On Wednesday 24th June 2020 Manor Church of England Academy will be hosting their Year 11 Leavers Prom at York Racecourse in the Ebor Suite. Prom is a significant event in celebrating the secondary experience of any child, but it is an event that we hold to celebrate participation, commitment and motivation. Receiving an invitation is recognition of this success, and as such students must meet certain criteria in order to attend.

Since the start of Year 11 students have been made aware of the criteria they must meet in relation to behaviour, attendance and attitude to learning and they have been reminded of this on a number of occasions. All students will:

- **Have an attendance greater than 90%***
- **Have no fixed term or permanent exclusions in this academic year**
- **Have not been placed in Internal Exclusion on multiple occasions**

*Any student whose attendance falls below 90% as a result of a significant medical condition or injury has the right to request consideration due to extenuating circumstances. Medical evidence will be required in this situation, and the decision made is final.

As you can see from the above criteria the vast majority of the year group will qualify to attend prom with no issues but we would like all students/parents/carers to be mindful of this.

The ticket price will be £40.00 per person, which includes:

- A non-alcoholic welcome drink
- 3-course dinner menu
- Disco from 8:30pm until 11:00pm
- Prom Awards
- Extras organised by the prom committee

Once purchased, the cost of the ticket is non-refundable.

Students must have a completed reply slip and purchased a ticket in order to attend. In order to ensure the evening runs smoothly and everyone has a fantastic time, below are 3 rules which we ask to be followed:

1. **No alcohol or drugs** – any student who arrives under the influence will be denied entry
2. **No smoking**
3. **No re-entry** – once a student leaves the venue, they will not be allowed to re-enter.

Any student who breaks the rules will have parents contacted and will be removed from the venue.

This prom will probably be the last time many students can get together socially and we hope that it is an event to be remembered for all the right reasons.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Mr Mark Willoughby
Head of Year 11

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**Manor Church of England Academy
Year 11 Leavers Prom
Wednesday 24th June 2020
6.30 – 11.00pm
York Racecourse**

I give permission for (student name) to attend the above named event. I have read the 3 rules and have discussed them with my child. I understand that this payment is non-refundable, even if the invitation is later revoked due to behaviour or attendance issues.

Payment is preferred by Parentpay at www.parentpay.com but where this is not possible payment can be made by cheque (Hope Learning Trust) or cash.

I have paid by Parent Pay

Or - I attach payment for the prom ticket at a cost of £40.00 (please tick below):

cheque or cash

Signed(parent/carer)

Emergency contact details for the evening:

Emergency contact number (mobile)
.....

Person to ask for

PLEASE HAND IN AT THE OFFICE WHEN COMPLETED

Once the payment and consent form have been received prom tickets will be available from the Prom committee from Monday 20th April

The final date to purchase a ticket will be Friday 27th March 2020