

# MANOR

## CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



22<sup>nd</sup> November 2019

Dear Parent/Carer

It has come to our attention recently that some email communications from school to personal home email accounts are being redirected to spam and junk folders instead of the main inbox. This is even occurring when staff are replying directly to email communications sent to them.

We are unsure as to why this is happening but felt it was important to alert parents/carers to the issue. Please could we ask you to check your settings on your email accounts, and regularly look in these spam/junk folders to try and reduce the risk of missed communications.

We will continue to post key messages on our website, and also on our Facebook and Twitter pages.

Many thanks

Miss L Scaum  
Vice Principal: Welfare

Manor Church of England Academy  
Millfield Lane, Nether Poppleton, York YO26 6PA  
Tel: 01904 798722 Fax: 01904 782902  
Email: [admin@manoracademy.org](mailto:admin@manoracademy.org)  
[www.manoracademy.org](http://www.manoracademy.org)



**Hope Learning Trust York**

A member of the Hope Learning Trust, York  
[www.hopelearningtrust.org](http://www.hopelearningtrust.org)  
Company registered in England no. 7559537. VAT no. 117456808.  
Registered office: Rawcliffe Drive, Clifton, York, YO30 6ZS.