**September 2019**

Dear Parents and Carers,

I am delighted to write to you, to highlight all the Careers information, advice and guidance that we are able to offer your child to make an informed choice about the next steps in his/her Post 16 pathway. Please find below some of the important dates and opportunities.

**Year 11 Career Opportunities Event – Wednesday 23rd October 2019**

We are delighted to announce that we are hosting a Career Opportunities Event in School for all Year 11 students. The morning will consist of:

Career Opportunities Fair – Exhibitors include all School Sixth Forms and Colleges within York, local Apprenticeship Training Providers, Employers and Universities. Students will have the opportunity to circulate around all exhibitors to find out more about the opportunities available. A list of exhibitors will be made available on Showbie (RPA2G) two weeks in advance so that students can plan what to ask and who to talk to first.

Post 16 Opportunities Presentation - York College, All Saints RC School Sixth Form and the National Apprenticeship Service will provide an overview of the provision available.

**Open Evenings**

Please take the opportunity to visit Post 16 providers at open evenings. Dates are available on provider websites, on Showbie and in the Planning Your Future 2019-20 Booklet which will be posted from the local authority to your home in early October 2019.

**Taster Days**

Taster days are available at all post 16 providers and with employers to look at apprenticeships. Tasters will take place on Tuesday 14th January and/or Thursday 16th January 2020. Students are welcome to book on to two taster days or attend school as normal. Applications to book a taster are distributed at Open Evenings and will also be available in school. The deadline for booking a taster day is usually early December. Further information will follow.

(PTO)

**Career Research and Guidance**

The careers research software Start is designed to connect 11-18 year olds with potential future careers. It combines a comprehensive source of careers information with a personalised experience and career planning tools, helping students to make more informed decisions about future study and career options. Students create a personalised account on this website which can also be accessed at home - [www.startprofile.com](http://www.startprofile.com) (School Code: 48375).

During the year, the Careers Page on Showbie will be regularly updated with open day posters, useful booklets and applications for taster days and Post 16 applications. Students will already have a Showbie username and password and the class code is RPA2G.

Wendy Kerley is an Independent Careers Adviser and is available Monday to Wednesday in the School Careers Office should you have any queries. Personal Career Guidance appointments are available and all students receive a typed summary of guidance following their appointment. It is our aim for every child in Year 11 to receive a 1-1 career guidance appointment. Wendy can be contacted by students and parents on [w.kerley@manorceacademy.org](mailto:w.kerley@manorceacademy.org).

We look forward to supporting your child in their final year at Manor CE Academy.

Yours sincerely

Wendy Kerley Mr A Hill

Independent Careers Adviser Vice Principal (Curriculum)