

MANOR

CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA

October 2019

Dear Parent / Carer

I have pleasure in enclosing the first report for your child for this academic year. There are three Year 10 reports in total, which will be issued in October, February and July to keep you updated with the progress your child is making.

As a guide to understanding the reports, the definitions are as follows:

- **Target grade:** A grade range for where your child should be, at the end of year 11. Targets are set based on a mixture of Key Stage 2 scores and department and teacher knowledge of your child. A range is given, with the upper value being an aspirational target that we believe all our students can achieve, with the right effort, support and guidance. The policy for target setting can be found on the school website.
- **Current grade:** this reflects the current work being produced in class (or in class tests, where appropriate)
- **Forecast grade:** this grade is what the teacher is forecasting your child will achieve **at the end of Year 11**. In some regards, this is the most important grade for parents. The format of this grade is detailed below (with grade 5 used as an example).
 - 5+: the student should achieve a grade 5, but with hard work has a good chance of achieving a grade 6.
 - 5=: the student should achieve a grade 5.
 - 5-: the student should achieve a grade 5, but based on current work there is a chance they could drop down a grade.
- **Attitude to Learning:** is number in the range 1 (Outstanding) to 4 (Cause for Concern), with descriptions for each number on the reverse of this letter; these numbers, by definition have to be a “best fit” for each student – there may indeed be a deal of crossover between descriptors for a student and so staff approach the allocation of this number in an holistic way.

There will be an opportunity to discuss your child’s progress with their teachers at the year 10 parents evening later in the academic year (Thursday 27th February 2020) following post-Christmas progress exams. In the meantime, if you have any concerns or worries please don’t hesitate to contact either myself, Mrs Stephens (Head of Year 10) or your child’s form tutor.

Yours faithfully,

Andrew Hill
Vice Principal (Curriculum)



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Attitude to Learning Scores:

Some or all of the following may apply for the numbered grade awarded on a report.

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| 1 = Outstanding |
| <ul style="list-style-type: none">• Always prepared to answer questions and be involved in discussions• Always completes work to a high standard• Frequently reaches extension work• Maximum effort every lesson |
| 2 = Good |
| <ul style="list-style-type: none">• Often prepared to answer questions and be involved in discussions• Completes work to a good standard• Good effort every lesson• Does the basics well |
| 3 = Room for Improvement |
| <ul style="list-style-type: none">• Work is often incomplete• Completed work is below the standard a student is capable of• Student needs reminders to stay on task• Homework is often not completed well |
| 4 = Cause for Concern |
| <ul style="list-style-type: none">• Regularly fails to complete / do any work in lessons or meet deadlines• Concentration in lessons is poor• Constant reminders needed to stay on task, often leading to behaviour codes and possible time out from lessons• Does not respond to any support or differentiation that is made |