

# MANOR

## CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



12 July 2019

**Results Day: Thursday 22 August 2019**

Dear Parent/Carer

We look forward to welcoming your son/daughter back to school on Thursday 22 August 2019 to collect their results. These will be available between 09:30 - 12:00 in the main hall. If your son/daughter is unable to collect their results at this time they can be posted if you supply a stamped addressed envelope to the exams office. Their results may also be collected on the day by someone else as long as we have received a letter to state this and the person collecting the results brings some form of ID.

On results day your son/daughter will be provided with a grade for each subject examined. Along with this they will, where available, be given a uniform mark scale (UMS) score. This UMS score allows you to compare your child's mark against the relevant grade boundaries supplied by each examination boards. These grade boundaries will be made available on results day and are also accessible on the school's website. The school uses the UMS scores to judge if a subject grade is worth considering an appeal. This is generally done in September in consultation with each subject leader or Director of Learning. In general, as a rule of thumb, those students that are within 1-2 UMS marks away from the boundary are considered for appeal. There is a financial cost for each appeal, the summary of which will be available on results day and accessible on the school's website. If the grade is successfully appealed and changed this charge is refunded. In order for the school to appeal any results we need to obtain the candidate's consent. The forms for this will be made available on results day.

As a parent you may request an appeal for any subject grade for your son/daughter. The cost of this appeal will not be met by the school. Please send all requests to [exams@manorceacademy.org](mailto:exams@manorceacademy.org). This must be applied for by the school and student consent given.

### Careers

We are pleased that all our students have a plan in place for after Year 11. Careers Adviser, Wendy Kerley will be available on results day to offer guidance and support to students and can also be contacted in School from September on a Monday, Tuesday or Wednesday via [w.kerley@manorceacademy.org](mailto:w.kerley@manorceacademy.org) or by telephone.

There is a range of apprenticeship opportunities available in the York area and these are advertised on [www.gov.uk/apply-apprenticeship](http://www.gov.uk/apply-apprenticeship).

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Registered office Millfield Lane, Nether Poppleton, York YO26 6PA.

If your son/daughter is continuing in full-time education, they may be able to access financial support through the 16-19 Discretionary Bursary Fund, which is available for those who may encounter financial barriers to learning. Information about this is generally available at enrolment, but please also see the website of the place your son/daughter has applied to. There is also support from the local authority with transport costs for those on a low income, such as those eligible for free school meals. Please see [www.york.gov.uk](http://www.york.gov.uk) and search for 'travel to college or sixth form'.

Please note that the Year 11 Presentation Evening will take place on Tuesday 19 November and a letter will be sent to you nearer the time detailing the arrangements. This is a celebratory evening when students are presented with their GCSE certificates and prize giving trophies. The details will also be available on the school's website.

Certificates for all 2019 exams will be kept in school until the end of November 2020. After this time, we will retain on record some details relating to results but not the certificates themselves.

I would like to take this opportunity to thank you for all your continued support throughout your son's/daughter's time here at Manor. We look forward to welcoming him/her back on results day.

Yours faithfully,

Miriam Regan

Examinations Officer