

# MANOR

## CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



September 2018

Dear Parent/Carer,

As you are aware we run a successful “iPads for Learning” initiative. Our goal is to have every student with their own personal computing device. At Manor this means enabling all to have an Apple iPad. Now that year 7 and new students to Manor in other year groups have started and settled into Manor we would like them to join this initiative and be able to support their learning with their own iPad. Therefore I would like to just outline some of the key points and the actions we would now like parents to take.

All students except year 7 are part of the initiative and therefore we ask that you provide an iPad for your son/daughter. This can be funded through the school scheme or privately by yourselves. Our price includes an iPad, starter case and headphones, warranty and repair insurance.

Most parents tend to join our school scheme: This means that you order an iPad via an online portal. You pay via direct debit over 3 years. At the end of which you pay a final sum plus VAT. Overall this works out cheaper than buying your own as you get the additional features above included and you only have to pay VAT on the final payment. We also offer discounts for a range of financial situations (see below). If you wish to purchase your iPad though our scheme then we would like you to register online and select the appropriate option for an iPad within the next two weeks (until 10 October). Hopefully this will mean delivery and collection in the week beginning the 22 October. We would then like Year 7s to be using iPads in lessons straight away after half term.

Please access the web portal at <https://edde.parentportal.biz/>, enter the school code, **MANR15-15** in the school registration box if you wish to join the contribution scheme. Then make your selection, complete the details, and bank pages as required. Finally as a school we have to verify each registration before the order is generated.

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Email: [admin@manorceacademy.org](mailto:admin@manorceacademy.org)  
[www.manorceacademy.org](http://www.manorceacademy.org)



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Registered office Millfield Lane, Nether Poppleton, York YO26 6PA.

### **The costs:**

Yr7 and 8 Offer - iPad initiative - contribution scheme; Manor owned and managed.

### **Payments over 36 months**

32GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones- £9.81

32GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones (Additional Sibling Reduction)- £6.56

32GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones (Current FSM/LAC entitlement)- £5.00

128GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones- £11.81

128GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones (Additional Sibling Reduction)- £7.91

128GB 9.7 inch 6<sup>th</sup> Gen Wi-Fi, Insurance, Case & earphones (Current FSM/LAC entitlement)- £6.38

Option to purchase after 36 months £30 (£25 + £5 VAT)

The Additional Sibling Reduction is only for where siblings are already on the scheme. This means one child pays the full amount and subsequent children can get the discounted option.

In order to claim a Free School Meals (FSM) discount you must already be claiming FSM. For Looked After Children (LAC) discount the school must already be aware of this.

### **Starter items, insurance and care**

The case (colour to be decided by students in form time from the choices available), headphones and power lead do not always stand up to rigorous usage therefore if these break or fail then they need to be replaced by yourself (in the case of the power lead, unless it breaks in the first few weeks then it is difficult to get it replaced on the warranty). Therefore good care and careful use should be encouraged.

We are exploring insurance options though currently we self-insure the iPads on our scheme. This speeds up repairs and streamlines the claim process. However in the event of malicious damage, multiple claims (maximum of 2 claims in the first 12 months and 3 claims over the 3 years) and/or lack of due care and attention especially where the case has been removed then we reserve the right to return the iPad to school stock, payments to date may or may not be returned, less the cost of repairs dependent on the circumstances. The iPad is covered for accidental damage only whilst in the case both at school and home. Theft is also covered where reasonable precautions have been taken and a police report reference number has been obtained. Lost iPads are not covered.

**Bringing your own iPad, not joining the initiative and responsibility after the payment scheme has ended**

If you already have an iPad that you wish your child to use then it is very important that the device is insured for use in and out of school though this would be your choice. We cannot take any responsibility for your device. If you intend to provide your own iPad and insure it yourself please could you email the address below and let us know your intentions. Equally if you do not intend to join the scheme then please also let us know.

Some parents, for a range of reasons prefer not to join the initiative. In this case an iPad will be provided during school hours but will not be allowed to be taken home. Equally, if an iPad has been returned to stock, then that student will also have an iPad to use during school hours. Again, if you do not intend to join the initiative then please let us know on the email address below. However for the initiative to commence we do need a minimum of 80% of students having their own iPad, either through our scheme, or provided by themselves.

At the end of the payment scheme we expect parents to continue to provide an iPad for their child. You will be responsible for maintaining, repairing, and insuring the iPad that is used.

Finally in cases of genuine financial hardship we would like you to get in contact and have a conversation with us.

This is the start of an exciting journey for the students. Please contact the school using the email: [ipads@manorceacademy.org](mailto:ipads@manorceacademy.org) if you have any queries or concerns, further information is available on the school website: <http://www.manorceacademy.org/ipads-for-learning/>.

Yours sincerely

Mr Hosier

iPads for learning Coordinator

Subject Leader: IT and Computing

## Parent responsibility and home management

Increasing the technology opportunities for young people can be a challenge, be it an iPad, smart phone, laptop, desktop computer or games console. Young people's use of these devices is increasingly an important part of their lives and at times a frequent cause for concern for parents. Parenting in the digital age is difficult, but it is parenting.

To support parents and carers we have worked with National Online Safety's "Online Safety World" to deliver an interactive online workshop. The course can be taken at your own convenience and covers:

- Information about online dangers and the newest platforms
- What online risks to look out for and how to protect your child
- Interactive quizzes to check your understanding

Please visit [www.onlinesafetyworld.com/products/](http://www.onlinesafetyworld.com/products/) to access the course guide:

- Add **Online Safety World Course** to your basket,
- Then add the promotional code: **Manor750**
- Create an account and then you will have access to the course.

**If you have more than one child at school you will only need to register once.**

If you have any questions, or trouble accessing the course please contact

[support@nationalonlinesafety.com](mailto:support@nationalonlinesafety.com).

We would like all parents to take this course. In July we also distributed the Digital Parenting magazine from The ParentZone and Vodaphone (<https://parentzone.org.uk/>). This is an annual publication to help parents and carers manage young people's technological and online lives.

[Internetmatters.org](http://Internetmatters.org) is also a very useful website that offers advice about keeping young people safe online and how to manage their digital presence as they start secondary school.

Visit – <https://www.internetmatters.org/start-school-safe-online/> and follow the links as required. Also there are back to school online safety guides at <https://www.internetmatters.org/advice/back-to-school-online-safety-guides/>.

We recommend that you take an interest in what they are doing. Suggest and encourage sensible use.

Negotiate technology free times and spaces. Monitor their social media activity; remember most platforms have age restrictions so make sure your child is old enough to have an account. Devices give the access so learn how to control these. What young people do with them is what challenges adults and may require new parenting skills. The devices don't cause the issues, it's how they are used and managed.