

# MANOR

## CHURCH OF ENGLAND ACADEMY, YORK

Established 1812 • Principal: Mr Simon Barber, MA



16<sup>th</sup> July 2018

Dear Parents/Carers

I would like to take this opportunity to thank you for your unwavering support for the academy. Our students are continually praised by the community for the way that they look and behave, and we are proud that they represent our academy so well. Our uniform is important and sends a clear message to all that our students are proud of their appearance and proud to be a member of our academy. As we enter the summer holidays and parents/carers start to shop for new uniform in preparation for the next academic year, we would like to take this opportunity to confirm again our expectations in relation to uniform and appearance.

### Trousers and Skirts

Trousers must be smart black trousers, which would be acceptable in a professional working environment. Skinny fit trousers, leggings, jeans or cords are **not** acceptable, nor are trousers with additional decoration such as fashion zips, embroidery of back pockets.

The main change for uniform next year is the introduction of the kilt. As such, black skirts are **no longer** permitted to be worn. If a student chooses to wear the kilt, they can opt to wear either black tights or socks with them. No other colour is acceptable.

### Footwear

Shoes must be formal. They should be plain black, matt or patent leather style, and appropriate for all weather conditions. Stilettos, sling-backs, open-toed sandals, trainers, canvas shoes, suede, sandals, skate shoes or boots, are not acceptable, nor are shoes that have additional decoration or accessories. Footwear must not have visible branding such as sports logos (Adidas, Nike, Reebok, Puma etc), or designer motifs (Vans, Converse, Timberland etc). Socks must be plain black and completely cover the ankle (trainer socks are not appropriate).

If there is a medical reason why school shoes cannot be worn, a doctor's note must be brought to the academy by the student.

### Make-up, Jewellery, Nails and Hair

Students are not permitted to wear noticeable makeup. False eyelashes, heavy mascara, eye shadow, lipstick, bronzer/blusher, and excessive brow make-up is not acceptable. Students who are deemed to be wearing an excessive amount of make-up will be sanctioned in accordance with the behaviour policy, and be expected to remove said make-up immediately.

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For health and safety reasons, we do not allow any piercings other than one plain pair of ear studs, nor are false nails, coloured nail varnish, or fingernails that are excessively long. Students who arrive at the academy with additional body piercings (eyebrow, helix, nose etc) will be expected to remove them immediately. It is not acceptable to simply cover them with a plaster. Nail varnish will be removed, and excessively long nails will be trimmed.

Hair must be of a natural colour, and of an appropriate style (no mohawks, tramlines, grade 0/1 shaven etc).

### Outdoor Wear

All students are expected to bring a suitable coat or jacket to keep them warm whilst they are outside at break or lunchtime. Hoodies are not appropriate as outdoor protective clothing, and are not permitted in the academy.

If your child arrives at the academy in inappropriate uniform, they will receive sanctions in line with our behaviour policy. Contact will be made with parents/carers to clarify the academy expectations, and request that an appropriate alternative is purchased. In the interim, students will be expected to borrow the correct uniform without dissension. If a student refuses to change their uniform, or remove make-up, jewellery etc, they will be isolated within the academy.

The uniform requirements can be found in student planners and on the academy website. Please be aware that shops very often sell uniform items labelled as 'school wear' that do not meet our uniform expectations. If you are unsure about the suitability of any item, please contact the pastoral team for guidance.

Thank you in anticipation for your support. It is incredibly important to carry forward the high standards that are concomitant with Manor CE Academy. We look forward to welcoming your child back in September, and wish you an enjoyable and relaxing summer holiday.

Yours sincerely,



Ms L Scaum

Manor CE Academy Welfare Team