



### Information About the Art Trip to London – 29-30th June 2018

#### Group

There are 40 students and 5 staff. Each staff member will look after a designated group of students and will be responsible for registering their group at various points throughout each day. Each student will have clear instructions about meeting points and will carry emergency contact information for getting in touch with staff.

No student must ever wander off on their own, and must stay in his/her designated group.

#### Departure

Please arrive at the front of school by **6.45am on Friday 29th June**. The coach will leave promptly at 7.00am.

Students will need to bring a packed lunch. We shall be stopping at a service station on route to London.

#### Itinerary

##### Day 1 – Friday 29 June 2018

06.30 hrs	Meet at school and load luggage onto coach
07.00 hrs	Depart school and travel to London
12.00 hrs	Check in at Premier Inn Elstree/Borehamwood for 1 night bed and continental breakfast accommodation
13.30 hrs	Camden Market
15.30 hrs	National Gallery
18.00 hrs	Evening meal at Pizza Express
19.30 hrs	Check in at London Eye
20.00 hrs	Flight on the London Eye
PM	Return to the hotel

##### Day 2 – Saturday 30 June 2018

AM	Leave after breakfast.
10.00 hrs	4 hour guided graffiti walking tour and workshop
14.30 hrs	Tate Modern
16.00 hrs	Depart London
21.00 hrs	Approximate arrival back to school

#### Hotel

**We are staying one night at:**

Premier Inn Elstree  
Warwick Road,  
Borehamwood,  
Hertfordshire WD6 1US  
**Phone:** 0871 527 8654

Manor Church of England Academy  
Millfield Lane, Nether Poppleton, York YO26 6PA  
Tel: 01904 798722 Fax: 01904 782902

Email: [admin@manorceacademy.org](mailto:admin@manorceacademy.org)

[www.manorceacademy.org](http://www.manorceacademy.org)

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[www.hopelearningtrust.org](http://www.hopelearningtrust.org)

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**Arrival back home:**

We are due at school at **9:00pm on Saturday 30th June**. We will contact you if the timings change greatly from this.

**Accommodation**

Students will be placed in accommodation groups before departure.

**Packing**

This is only for one night, so please just bring a small suitcase.

Please bring a waterproof coat as there will be some outdoor activities. Please wear suitable shoes as there will be lots of walking.

**Contact Numbers**

We have parents' contact details in case of emergency.

We understand that most students will carry mobile phones and may wish to contact you directly. If they give you any reason for concern, please ask them to see a staff member immediately and we will try to sort out the issue quickly and sensitively.

**Money**

Students will need some of money for snacks and gifts. They will need to purchase their own lunch and tea on the Saturday. We suggest £30-40. This should be more than enough.

**Electronic equipment**

Students can bring their phones, etc. However, it is the responsibility of the students to look after them.

**Behaviour**

Normal school rules apply and will be enforced as necessary. We wish all the students to have a good time and this is only possible if there are high standards of behaviour.

We are all looking forward to an interesting and enjoyable trip.

**Mrs Bricklebank, Mrs Landon, Mrs Bartlett, Mr Cooper and Mr Landon**